

**BAY COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING AGENDA**

**Tuesday, December 9, 2025 – 4:15 PM  
(or immediately following the Committee of the Whole Meeting)**

**Commission Chambers, Fourth Floor, Bay County Building**

**PAGE NO.**

**I. CALL TO ORDER (CHAIRMAN BANASZAK)**

**II. ROLL CALL**

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES**

**VI. AGENDA APPROVAL**

**VII. CITIZEN INPUT**

**VIII. PETITIONS AND COMMUNICATIONS**

**IX. REPORTS/RESOLUTIONS OF COMMITTEES**

**A. COMMITTEE OF THE WHOLE – December 9, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)**

- |            |   |
|------------|---|
| <b>1</b>   | <b>1. No. 2025-238 - Canteen Services (Tiggs) Agreement Extension (2026-2027) (Sheriff)</b>                     |
| <b>2</b>   | <b>2. No. 2025-239 – 2026 Remonumentation Program (Drain)</b>   |
| <b>3</b>   | <b>3. No. 2025-240 - MDHHS Supplemental and Local Stabilization Funds (Health Department)</b>                   |
| <b>4</b>   | <b>4. No. 2025-241 - Temporary Medical Examiner Contract Extension (Health Department)</b>                      |
| <b>5</b>   | <b>5. No. 2025-242 - Thomson Reuters (Westlaw) Agreement 2026 (Courts)</b>                                      |
| <b>6</b>   | <b>6. No. 2025-243 - Jury Management System 2026 (Courts)</b>   |
| <b>7-8</b> | <b>7. No. 2025-244 - Community Corrections: Service Provider Agreements 2026 (Courts/Community Corrections)</b> |

- |       |  |
|-------|--|
| 9     | 8. No. 2025-245 - Home Confinement, Inc. Agreement FY2026 (Courts/Community Corrections)   |
| 10-11 | 9. No. 2025-246 - Acceptance of Michigan Health Endowment Fund Grant Award for the Bay County Guardianship Diversion Project 2026-2027 (Department on Aging) |
| 12    | 10. No. 2025-247 - ESRI Small Municipal and County Government Enterprise Agreement 2026-2028 (Environmental Affairs & Community Development)                 |
| 13    | 11. No. 2025-248 - Civic Arena Food Supplies Budget Adjustment 2025-2026 (Recreation & Facilities)   |
| 14    | 12. No. 2025-249 - Flex Administrators HSA Agreement 2026 (Personnel)  |
| 15    | 13. No. 2025-250 - BCBS Schedule A - 2026 (Personnel)  |
| 16    | 14. No. 2025-251 - 123.NET Fiber Internet Service Agreement for the New Bay County Health Center 2026 (Finance/Information Systems)                          |
| 17    | 15. No. 2025-252 - RFQu 2025-09 Jail Feasibility Study and Building Assessment Consultant (Finance/Purchasing)   |
| 18    | 16. No. 2025-253 - Payables – General  |

**X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

**A. County Executive**

**XI. COMMISSIONER COMMENTS**

**XII. UNFINISHED BUSINESS**

**XIII. NEW BUSINESS**

**XIV. PUBLIC INPUT**

**XV. MISCELLANEOUS**

**XVI. ANNOUNCEMENTS**

**A. 2025 APPOINTMENTS**

**1. December**

- a. Department on Aging Advisory Committee (Four, 2-year terms expiring: Districts 1,3,5 & 7)
- b. Bay County Veteran Affairs Committee (Two, 4-year terms: V. Begick, T. Stewart)

**XVII. CLOSED SESSION (WHEN REQUIRED)**

**XVIII. RECESS/ADJOURNMENT**

**PLEASE NOTE THE CHANGE:** The Board Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.

Participants planning to attend via Zoom must contact Nick Paige before the meeting at [paigen@baycountymi.gov](mailto:paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4130

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Sheriff's Office is requesting approval to extend the Commissary Delivery Services Agreement with Canteen Services for one additional year, commencing on January 26, 2026, and ending on January 25, 2027; and

WHEREAS, The agreement with Canteen Services to provide inmate commissary and kiosk services at the Bay County Jail was originally executed in 2016, amended in 2020, and is currently operating under a one-year extension. The Agreement is set to expire on January 25, 2026; and

WHEREAS, The Jail budget includes funds to cover indigent provisions and requires no change in funding at present; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the extension of the Commissary Delivery Services Agreement with Canteen Services for one additional year, commencing on January 26, 2026, and ending on January 25, 2027; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Agreement extension with Canteen Services (Tiggs) on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Sheriff - Canteen Services (Tiggs) Agreement Extension (2026-2027)

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. DOCKETT

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE	MOTION/RES.NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
12/9/25	RESOLUTION 2025-238	CRETE	APPROVED THE EXTENSION OF THE COMMISSARY DELIVERY SERVICES AGREEMENT WITH CANTEEN SERVICES FOR ONE ADDITIONAL YEAR, COMMENCING ON JANUARY 26, 2026, AND ENDING ON JANUARY 25, 2027	XX						
12/9/25	RESOLUTION 2025-239	CRETE	APPROVED THE 2026 REMONUMENTATION GRANT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE THE GRANT APPLICATION AND CONTRACTS REQUIRED FOR SURVEY WORK FOR THE REMONUMENTATION PROGRAM	XX						
12/9/25	RESOLUTION 2025-240	CRETE	ACCEPTED THE SUPPLEMENTAL ALLOCATION FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) IN THE AMOUNT OF \$95,281 FOR LOCAL STABILIZATION EFFORTS	XX						
12/9/25	RESOLUTION 2025-241	CRETE	APPROVED A TEMPORARY CONTRACT EXTENSION WITH DR. WILLIAM MORRONE FOR MEDICAL EXAMINER SERVICES THROUGH MARCH 31, 2026	XX						
12/9/25	RESOLUTION 2025-242	CRETE	APPROVED AN AGREEMENT BETWEEN THOMSON REUTERS (WESTLAW) AND BAY COUNTY (COURTS) FOR A 12-MONTH SUBSCRIPTION SERVICE TO WESTLAW FOR ASSISTANCE WITH LEGAL RESEARCH FOR THE YEAR 2026	XX						
12/9/25	RESOLUTION 2025-243	CRETE	APPROVED RENEWAL OF THE AGREEMENT WITH JURY SYSTEMS INCORPORATED AND BAY COUNTY (COURTS) FOR FY2026	XX						
12/9/25	RESOLUTION 2025-244	CRETE	APPROVED THE SERVICE CONTRACTS AND AGREEMENTS BETWEEN BAY COUNTY COMMUNITY CORRECTIONS AND DESIGNATED PROVIDERS	XX						
12/9/25	RESOLUTION 2025-245	CRETE	APPROVED THE FY2026 TETHER AGREEMENT WITH HOME CONFINEMENT, INC. AND BAY COUNTY (COMMUNITY CORRECTIONS)	XX						

## ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE	MOTION/RES.NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
12/9/25	RESOLUTION 2025-246	CRETE	APPROVED THE ACCEPTANCE OF THE MICHIGAN HEALTH ENDOWMENT FUND GRANT AWARD IN THE AMOUNT OF \$500,000 FOR THE BAY COUNTY DEPARTMENT ON AGING TO ADMINISTER THE BAY COUNTY GUARDIANSHIP DIVERSION PROJECT FROM JANUARY 1, 2026, THROUGH DECEMBER 31, 2027	XX						
12/9/25	RESOLUTION 2025-247	CRETE	APPROVED THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT ENTERPRISE AGREEMENT WITH BAY COUNTY (ENVIRONMENTAL AFFAIRS AND COMMUNITY DEVELOPMENT) FOR A PERIOD OF THREE (3) YEARS	XX						
12/9/25	RESOLUTION 2025-248	CRETE	APPROVED THE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$15,000 FOR THE 2025 CIVIC ARENA BUDGET AND \$25,000 FOR THE 2026 CIVIC ARENA BUDGET FOR THE PURCHASE OF CONCESSION ITEMS FOR THE BAY COUNTY CIVIC ARENA CONCESSION STAND	XX						
12/9/25	RESOLUTION 2025-249	CRETE	APPROVED THE FY 2026 AGREEMENT WITH FLEX ADMINISTRATORS, INC. FOR THE ADMINISTRATION OF HEALTH SAVINGS ACCOUNTS	XX						
12/9/25	RESOLUTION 2025-250	CRETE	APPROVED THE BLUE CROSS BLUE SHIELD OF MICHIGAN CONTRACT FOR HEALTH INSURANCE COVERAGE (EFFECTIVE JANUARY 1, 2026, THROUGH DECEMBER 31, 2026)	XX						
12/9/25	RESOLUTION 2025-251	CRETE	APPROVED THE AGREEMENT BETWEEN 123.NET AND BAY COUNTY (INFORMATION SYSTEMS DIVISION) FOR FIBER INTERNET SERVICE AT THE BAY COUNTY HEALTH CENTER FOR A SIXTY-MONTH TERM	XX						
12/9/25	RESOLUTION 2025-252	CRETE	RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR QUALIFICATION (RFQ) 2025-09 JAIL FEASIBILITY STUDY AND BUILDING ASSESSMENT CONSULTANT TO ABONMARCHÉ	XX						
12/9/25	RESOLUTION 2025-253	CRETE	APPROVED THE CLAIMS AGAINST THE COUNTY	XX						

## ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE	MOTION/RES.NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
12/9/25	RESOLUTION 2025-254	CRETE	APPROVED THE EMERGENCY PURCHASE OF A CONVECTION STEAMER FROM COOKS DIRECT, INC. FOR THE BAY COUNTY JAIL WITH FUNDING TO COME FROM THE 2025 BAY COUNTY SHERIFF'S OFFICE BUDGET	XX						
12/9/25	MOTION 2025-130	BEGICK	EXCUSED COMMISSIONER NIEMIEC FROM THE MEETING	XX						
12/9/25	MOTION 2025-131	BEGICK	ADDED RESOLUTION NO. 2025-254, EMERGENCY PURCHASE OF A CONVECTION STEAMER FOR BAY COUNTY JAIL FROM THE SHERIFF'S OFFICE, AS THE FINAL ITEM UNDER REPORTS/RESOLUTIONS OF COMMITTEES	XX						
12/9/25	MOTION 2025-132	DOCKETT	APPROVED THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' SPECIAL BOARD MEETING OF DECEMBER 9, 2025, AS AMENDED	XX						
12/9/25	MOTION 2025-133	DOCKETT	ADJOURNED THE SPECIAL BOARD SESSION OF DECEMBER 9, 2025	XX						

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, Bay County is in its 33rd year of the Remonumentation Program with the State of Michigan, and the grant program requires a yearly submission of an application identifying a work plan for the grant year; and

WHEREAS, The Remonumentation Program is funded through a combination of state grant dollars and a fee on deed recordings, which are specifically allowed by state law to be allocated to the program into a reserve account; and

WHEREAS, No funding from the general fund is requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2026 Remonumentation Grant and authorizes the Chairman of the Board to execute the grant application and award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That the Chairman of the Board is further authorized to execute contracts required for survey work for the Remonumentation Program following Corporation Counsel review and approval; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Finally

RESOLVED That budget adjustments related to the Remonumentation Program, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Drain Office – 2026 Remonumentation Program

MOVED BY COMM. CRETESUPPORTED BY COMM. RUPP

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Health Department has received a supplemental allocation for local stabilization efforts from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$95,281 to be used at the Health Department's discretion for reimbursement of reasonable and allowable costs of required and allowable health services described in MCL 333.2475, not otherwise reimbursed; and

WHEREAS, The funds received from MDHHS require no matching contributions from Bay County general funds; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts the supplemental allocation from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$95,281 for local stabilization efforts and authorizes the Board Chair to execute any agreements or documentation required pertaining to this funding allocation, contingent upon Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Health Department – MDHHS Supplemental and Local Stabilization Funds

MOVED BY COMM. CRETESUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Health Department initiated a competitive Request for Qualifications (RFQ) process in November 2025 to secure professional Medical Examiner services; and

WHEREAS, Due to unforeseen delays in the release and completion of the RFQ process, a new Medical Examiner services contract will not be fully executed prior to the current contract's expiration on December 31, 2025; and

WHEREAS, A lapse in Medical Examiner coverage would pose a significant risk to public health, public safety, and legal operations in Bay County; and

WHEREAS, To ensure uninterrupted Medical Examiner services, the Bay County Health Officer recommends a temporary contract extension with Dr. William Morrone through March 31, 2026, allowing sufficient time for the RFQ process to be completed in accordance with Bay County's purchasing policies; and

WHEREAS, Funding for Medical Examiner services is already included in the current budget, and no additional General Fund appropriation is required at this time; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a temporary contract extension with Dr. William Morrone for Medical Examiner services through March 31, 2026, and authorizes the Chairman of the Board to execute all necessary documents to effectuate this extension, following Corporation Counsel review and approval; Be it Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Health Department – Temporary Medical Examiner Contract Extension 2026

MOVED BY COMM. CRETESUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, The Bay County Courts are requesting approval to enter a 12-month subscription service with Thomson Reuters. This subscription allows access for 21 attorneys, and complimentary access for 21 non-attorneys, to Westlaw for assistance with legal research; and
- WHEREAS The courts have subscribed to Westlaw since 2008. Westlaw is an online legal research tool that is comprehensive, reliable, and trusted by the Courts; and
- WHEREAS, Westlaw allows legal research to be done accurately and efficiently by allowing court employees to gain instant access to up-to-date statutes, case law, regulations, and legal analysis. This dramatically reduces the time spent locating and verifying information; and
- WHEREAS, The subscription price will be \$3,727.51 per month, for a total of 12 months. The annual subscription will be \$44,730.12. Funds are currently budgeted in the 2026 approved budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves an Agreement between Thomson Reuters (Westlaw) and Bay County (Courts) for a 12-month subscription service to Westlaw for assistance with legal research for the year 2026; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the Agreement with Thomson Reuters (Westlaw) and any related documents following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments relating to this Contract, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

## Courts - Thomson Reuters (Westlaw) Agreement 2026

MOVED BY COMM. CRETESUPPORTED BY COMM. DOCKETT

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Courts use Jury Systems Incorporated (JSI) software application to manage the jury function for selection, summoning, attendance, and payment of jurors; and

WHEREAS, The annual agreement is requested to be renewed for the 2026 Fiscal Year; and

WHEREAS, The annual cost is \$10,111. There has been no increase in the costs since the last fiscal year. The annual costs are a budgeted item in the court's 2026 appropriation; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Agreement with Jury Systems Incorporated and Bay County (Courts) for FY2026 and authorizes the Chairman of the Board to execute said Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Courts – Jury Management System 2026

MOVED BY COMM. CRETESUPPORTED BY COMM. RUPP

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Each year the Bay County Community Corrections Department applies for grant funding from the Michigan Department of Corrections to support community-based services; and
- WHEREAS, The services include outpatient substance abuse treatment, substance use disorder assessments and the Opioid Methamphetamine Specific Program (OMSP); and
- WHEREAS, These program services assist in pre-trial supervision services, in addition to lowering prison commitments, lowering recidivism and providing valuable drug treatment; and
- WHEREAS, The Michigan Department of Corrections routinely contracts with SMB Program d/b/a TRICAP, INC and Sacred Heart Rehabilitation Center d/b/a BASIS to provide these services, with SMB Program delivering the OMSP program and Sacred Heart providing substance abuse evaluations and outpatient treatment; and
- WHEREAS, On May 6, 2025, the Bay County Board of Commissioners, pursuant to Resolution No. 2025-89, authorized the execution of the Community Correction grant documents, including the application and award documents. Bay County Community Corrections was awarded \$163,770.00 for the FY 2026 Michigan Department of Corrections Grant Program to contract the service providers; and
- WHEREAS, Pursuant to the terms of the grant agreement, the Department of Community Corrections seeks authorization to enter into the following service agreements with designated providers:
- (1) Non-Core Service Agreement with SMB Probation Center for OMSP services,
  - (2) Substance Abuse Evaluations Agreement with Sacred Heart, and
  - (3) Outpatient Substance Abuse Treatment Agreement with Sacred Heart; and
- WHEREAS, There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds. No service contracts will be entered into unless the grant funding is awarded to Bay County. Further, the services contracts provide for contract termination if there is no available granting funding; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the 2026 Service Contracts and Agreements between Bay County Community Corrections and the designated providers as outlined above; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said service Contracts and Agreements on behalf of Bay County (Community Corrections) following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

**Courts/Community Corrections – Service Provider Agreements 2026**

MOVED BY COMM. CRETE

SUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      EXCUSED     

VOICE: YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Community Corrections department has been requesting a grant yearly from MDOC-OCC for the purposes of providing services in the community to keep prison commitments low; and

WHEREAS, The request for funding to provide tethers for offenders was denied; however, the Bay County Community Corrections Advisory Board has voted and approved to move forward with offender pay GPS and Continuous Alcohol Monitoring Tether (SCRAM); and

WHEREAS, Tethers would be utilized for defendants charged with Operating While Intoxicated, victim cases, serious misdemeanors, and non-violent felonies scoring 6 or higher on the Pre-arraignment Risk Assessment or violent felonies scoring 3 or higher on the Pre-arraignment Risk Assessment; and

WHEREAS, Tether would allow the defendant to be supervised during the pretrial stage outside of jail and continue to maintain public safety. Bay County Community Corrections staff will be responsible for installing the tether. Home Confinement, Inc. will provide all monitoring and notification of any violations; and

WHEREAS, There would be no cost to Bay County, as the defendant will sign a contract with Home Confinement, Inc. and pay them directly. All defendants will need to pay an enrollment fee of \$50.00 to Home Confinement, Inc. This fee will be sent to Bay County Community Corrections on a quarterly basis. Any funds generated from the tether program will be used to further Community Corrections programming; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the FY2026 Tether Agreement with Home Confinement, Inc. and Bay County (Community Corrections) for FY 2026 and authorizes the Board Chair to execute said Agreement and any related documents on behalf of Bay County, following review and approval by Corporation Counsel; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Courts/Community Corrections – Home Confinement, Inc Agreement 2026

MOVED BY COMM. CRETESUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, The Michigan Elder Justice Initiative (MEJI) applied for and received funding through the Michigan Health Endowment Fund for the Michigan Guardianship Diversions Project for fiscal years 2023 through 2025, which has been piloted since March 2024 in Bay, Grand Traverse, Muskegon, and Genesee Counties; and
- WHEREAS, Bay County has experienced significant success in assisting vulnerable adults through this initiative, working collaboratively with the Honorable Judge Miner and the Bay County Probate Court; and
- WHEREAS, Bay County Department on Aging was awarded a grant from the Michigan Health Endowment Fund on November 5, 2025, in the amount of \$500,000; and
- WHEREAS, The grant period runs from January 1, 2026, through December 31, 2027. The program will conclude at the end of the grant cycle, and all associated personnel positions will end at that time; and
- WHEREAS, The Bay County Department on Aging will receive a total of \$500,000 over fiscal years 2026 and 2027 to administer and implement the Bay County Guardianship Diversion Project; and
- WHEREAS, The Department on Aging Director will serve as the grant administrator, working in partnership with the Honorable Judge Miner, the Bay County Probate Court, and Legal Services of Eastern Michigan to fulfill the requirements of the grant; and
- WHEREAS, Indirect costs of approximately \$30,804 have been incorporated into the grant budget, and the Department on Aging will cover any additional indirect costs; and
- WHEREAS, Grant funds will be used primarily to support one attorney through Legal Services of Eastern Michigan and one part-time social worker employed by the Department on Aging to carry out the work of the Guardianship Diversion Project, with the Department on Aging contracting with Legal Services of Eastern Michigan as a vendor for legal services; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves acceptance of the Michigan Health Endowment Fund grant award in the amount of \$500,000 for the Bay County Department on Aging to administer the Bay County Guardianship Diversion Project from January 1, 2026, through December 31, 2027; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all required grant documents, agreements necessary to retain legal services as defined under the grant, and any required budget adjustments following Corporation Counsel review and approval; Be It Further
- RESOLVED The Department on Aging Director will serve as the grant administrator, working in partnership with the Honorable Judge Miner, the Bay County Probate Court, and Legal Services of Eastern Michigan to fulfill the requirements of the grant; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County;



furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

RESOLVED

That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Department on Aging – Acceptance of Michigan Health Endowment Fund Grant Award for the Bay County Guardianship Diversion Project –2026-2027

MOVED BY COMM. CRETE

SUPPORTED BY COMM. DOCKETT

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      EXCUSED     

VOICE: YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Bay County uses ESRI application and mapping licensing for Bay County's Geographical Information System (GIS) mapping and applications; and
- WHEREAS, Over the last number of years, the need for mapping applications and usage of various departments and divisions in Bay County has increased. Any mapping data or maps produced by Bay County derive from the use of ESRI; and
- WHEREAS, Over the last quarter GIS and the Information Systems Division have met regularly with Bay County's ESRI account team, departments with mapping needs, the Bay County Department of Water and Sewer, and the Bay County Road Commission. The proposed license agreement will establish a County-wide system that supports data and mapping applications for all County departments and divisions, as well as Water and Sewer and the Road Commission, under one unified structure. This system will enhance functionality, improve work products, and strengthen collaboration for departments including Equalization, the Drain Commission, Mosquito Control, Forest Sustainability, and Geographical Information Systems; and
- WHEREAS, The budgeted annual cost of the agreement is \$60,300. This amount will be budgeted each year for three years. There are currently funds available within the Geographical Information Systems and Information Systems Division budget to cover the initial cost and no additional funds are requested. Each department/division that uses ESRI licensing will have an allocated amount billed to their budget to cover all the features and uses of the system. Environmental Affairs and ISD have been working closely to develop an adequate pricing model for Bay County Department of Water & Sewer and Bay County Road Commission; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the ESRI Small Municipal and County Government Enterprise Agreement with Bay County (Environmental Affairs and Community Development) for a period of three (3) years and authorizes the Board Chair to sign all documents related to ESRI for the Enterprise Agreement, and to execute agreements between the Bay County Department of Water and Sewer and the Bay County Road Commission outlining each component unit's usage and annual cost under the Enterprise Agreement; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Environmental Affairs & Community Development – ESRI Small Municipal and County Government Enterprise Agreement 2026-2028

MOVED BY COMM. CRETE

SUPPORTED BY COMM. RUPP

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS      NAYS      EXCUSED     

VOICE: YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, The Bay County Civic Arena's concession stand continues to be a highly frequented spot for patrons. Due to increased demand, approval is needed for the appropriate budget adjustments to ensure the stand remains adequately stocked; and
- WHEREAS, Because the concession stand generates a solid profit from its food sales, it is requested that the budget for food supplies be increased by an amount equal to the corresponding increase in budgeted revenue for both taxable and non-taxable food sales; and
- WHEREAS, Although there is no net change to the overall bottom line, budget adjustments are required in the amount of \$15,000 for the 2025 budget year and \$25,000 for the 2026 budget year, to be appropriated from the General Fund, Fund Balance; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves budget adjustments in the amount of \$15,000 for the 2025 Civic Arena Budget and \$25,000 for the 2026 Civic Arena Budget for the purchase of concession items for the Bay County Civic Arena Concession Stand with funds to come from the General Fund, Fund Balance; Be It
- RESOLVED Further The related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Recreation &amp; Facilities - Civic Arena Food Supplies Budget Adjustment 2025-2026

MOVED BY COMM. CRETESUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      EXCUSED     VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN     AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Bay County currently offers a single PPO plan to employees, and beginning in 2026, will offer employees the option between a PPO plan or a High-Deductible Health Plan (HDHP); and
- WHEREAS, Employees who select the High Deductible Health Plan will have a Health Savings Account established for payment of eligible out-of-pocket medical expenses, and the County will fund a portion of these accounts in January 2026 pursuant to applicable collective bargaining agreements; and
- WHEREAS, Employees may also choose to take advantage of tax savings and deposit additional amounts into their HSA via payroll deduction up to the limit set by the IRS; and
- WHEREAS, Flex Administrators, Inc., is the current administrator of Bay County's flexible spending accounts and will also be administering HSA accounts beginning in 2026; and
- WHEREAS, There is a \$1.95 administrative fee per employee with an HSA account, and Bay County will be paying the fee on behalf of the employees while they are active employees with a HDHP with an HSA; and
- WHEREAS, Funds are budgeted in the 2026 Budget, and no additional funds are necessary; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the FY 2026 Agreement with Flex Administrators, Inc. for the administration of Health Savings Accounts and authorizes the Board Chair to execute said Agreement on behalf of Bay County (Personnel) following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel - Flex Administrators HSA Agreement 2026

MOVED BY COMM. CRETESUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Blue Cross Blue Shield (BCBS) is the third-party administrator for Bay County's self-insured healthcare plan; and
- WHEREAS, Bay County's stop loss coverage increased to \$300,000 with a fee increase of 52.8% from 2025. The high increase is due in large part to the high utilization of the coverage for the past 7-8 years, along with prescription drug coverage now being covered under it; and
- WHEREAS, The administrative fee decreased by 28%, going from \$79.61 in 2025 to \$57.30 in 2026. The overall increase in fixed contract costs is estimated to be around \$850k annually; and
- WHEREAS, Funds are budgeted in the 2026 budget, no additional funds are necessary; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Blue Cross Blue Shield of Michigan Contract for health insurance coverage (effective January 1, 2026, through December 31, 2026), and authorizes the Chairman of the Board to execute said Contract and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel - BCBS Schedule A - 2026

MOVED BY COMM. CRETESUPPORTED BY COMM. DOCKETT

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Bay County currently uses 123.NET for data and phone services for the County building and its facilities; and
- WHEREAS, The new Bay County Health Center, located at 4150 Wilder Road, requires 500 Mb/s fiber Internet service to support expanded bandwidth, connectivity demands, continuity of operations, and remote work capabilities; and
- WHEREAS, The new Health Center infrastructure will enable the facility to function as a backup Emergency Operations Center and provide space for staff relocation in the event of a major infrastructure or utility disruption at the main County building; and
- WHEREAS, The facility may additionally serve as a backup data center location if a critical failure impacts Bay County's IT infrastructure; and
- WHEREAS, The cost for a 60-month term for fiber Internet service at the new Health Center is \$1,289 per month for 500 Mb/s service, including dedicated IP addresses; and
- WHEREAS, Bay County does not yet have an exact timeframe for when service will begin due to an issue involving conduit and water infiltration at the site, which will be addressed as soon as a project manager is assigned to coordinate the necessary corrective work, and while the precise start date cannot be confirmed at this time, current expectations indicate that service will likely begin around February; and
- WHEREAS, The Health Department will pay 70% of the monthly cost, and the ISD will pay 30% to cover the cost of using the building as a backup location for the County IT data center. Funds are available in the ISD 2026 approved budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement between 123.Net and Bay County (Information Systems Division) for fiber Internet service at the Bay County Health Center located at 4150 Wilder Road, for a sixty-month term; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Agreement and any related documents on behalf of Bay County, following review and approval by Corporation Counsel; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Finance/ISD - 123.NET Fiber Internet Service for the New Bay County Health Center

MOVED BY COMM. CRETESUPPORTED BY COMM. RUPP

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, On July 30, 2025, RFQu 2025-09 Jail Feasibility study and Building Assessment Consultant was released on BidNet and the Bay County website;

WHEREAS, The vendor responses were opened on September 12, 2025, with Bay County receiving six (6) responses from Abonmarche, DLZ, Plante Moran, Partners in Architecture, Goldberg Group, and Elevatus, all of which were deemed responsive; and

WHEREAS, During the review of the bid submission, both the Bay County Finance Officer and the Sheriff's Office determined the best value to be Abonmarche based on the technical scores and overall cost value. Their detailed evaluation, assessment, and improvement approach best fits the needs of the facility; and

WHEREAS, The pricing breakdown is as follows:  
 Jail Feasibility Study and Building Assessment: \$39,400.00  
 Estimated reimbursable amount: \$3,500.00; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award the Request for Qualification (RFQu) 2025-09 Jail Feasibility Study and Building Assessment Consultant to Abonmarche and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Purchasing - RFQu 2025-09 Jail Feasibility study and Building Assessment Consultant

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1

VOICE: YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   

AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

11/5/2025	\$779,580.91
11/13/2025	\$451,400.12
11/19/2025	\$1,766,680.32
11/25/2025	\$16,325.25
12/3/2025	\$1,045,420.46

JEROME CRETE, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN \_\_\_  
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 9, 2025

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (12/9/2025)

WHEREAS, In accordance with the Bay County Purchasing Policy, the Bay County Sheriff's Office is requesting approval for the emergency purchase of a convection steamer from Cooks Direct, Inc. for use in the Bay County Jail; and

WHEREAS, The existing equipment was purchased ten years ago. One steamer is already out of service, and the other has required multiple repairs over time. It is now beyond repair and replacement is recommended. The steamer is essential, as it is used to prepare the majority of meals served each day in the Jail; and

WHEREAS, Funds are currently available in the 2025 Sheriff's Office Budget. No Additional funds are required. The total cost of the replacement unit is \$28,184.90; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the emergency purchase of a convection steamer from Cooks Direct, Inc. for the Bay County Jail with funding to come from the 2025 Bay County Sheriff's Office Budget and authorizes the Board Chair to execute all necessary documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

## Sheriff - Emergency Purchase of a Convection Steamer for Bay County Jail

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. DOCKETT

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP	X						
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

## VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 EXCUSED 1VOICE: YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED    WITHDRAWN   AMENDED    CORRECTED    REFERRED    NO ACTION TAKEN

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 12/09/2025

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. DOCKETT

MOTION NO. : 130

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EXCUSED COMMISSIONER NIEMIEC FROM THE BOARD MEETING.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp	X						
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: XX YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 12/09/2025

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. RUPP

MOTION NO. : 131

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ADDED RESOLUTION NO. 2025-254, EMERGENCY PURCHASE  
OF A CONVECTION STEAMER FOR THE BAY COUNTY JAIL  
FROM THE SHERIFF'S OFFICE, AS THE FINAL ITEM UNDER  
REPORTS/RESOLUTIONS OF COMMITTEES.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp	X						
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: XX YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_  
AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 12/09/2025

MOTION SPONSORED BY: COMM. DOCKETT

MOTION SUPPORTED BY: COMM. BESON

MOTION NO. : 132

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APPROVED THE AGENDA FOR THE BAY COUNTY BOARD OF  
COMMISSIONERS' SPECIAL BOARD MEETING OF DECEMBER  
9, 2025, AS AMENDED.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp	X						
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: XX YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 12/09/2025

MOTION SPONSORED BY: COMM. DOCKETT

MOTION SUPPORTED BY: COMM. RUPP

MOTION NO. : 133

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ADJOURNED THE SPECIAL BOARD SESSION OF DECEMBER  
9, 2025. THE MEETING CONCLUDED AT 4:31 P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp	X						
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: XX YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_